**DUBLIN FRINGE FESTIVAL 2025**

**APPLICATION FORM**

Welcome to the Dublin Fringe Festival 2025 Application form.

**DEADLINE:**

Completed forms and all supporting documents must be submitted by **12pm GMT on Monday 17th February.**

If you have any trouble please reach out to Programme and Artistic Support Coordinator [Niamh](mailto:niamh@fringefest.com)

Thank you for taking the time to complete this application – we appreciate it and we can’t wait to hear from you!

# SECTION ONE: INFORMATION ABOUT YOU

# Name of Artist / Company / Collective:

# Exact spelling please and be clear if it's intended to be all caps or if there is unusual punctuation etc.

# Presented by (If different from above):

# Exact spelling please and be clear if it's intended to be all caps or if there is unusual punctuation etc.

Title of event/show:

Exact spelling please and be clear if it's intended to be all caps or if there is unusual punctuation etc.

Website and social links:

Please point to any websites and social profiles for you, your work and/or company online

City/ County and Country/ Countries:

Example: Dublin, Ireland

FUNDING STATUS: We ask this to understand the level of resources your event will have.

* + Unfunded
  + Arts Council Project Funded
  + Arts Council Arts Grants/ Strategic Funding/ Other Fund
  + Local Authority
  + Other

Do you have any other organisations helping you make the work? If so, who?

Is this your first application to Dublin Fringe Festival?

Yes

No

If No – Please give the year and title of previous applications.

SECTION TWO: CONTACT DETAILS

Please make sure this information is all correct! Double check the spelling of EVERYTHING, particularly email addresses & contact numbers. We need to be sure we can get in touch with you right up to the festival. Your MAIN CONTACT is the person who will be the main point of contact for this project with Dublin Fringe Festival – this is the number we will call and the person who will receive all of the emails. It is the responsibility of this person to communicate all information that we send out to the whole team.

Name of main contact?

Main contact’s role?

Main contact’s phone number?

It is essential that you let us know if this number changes.

Main contact’s email address?

It is essential that you let us know if this email changes.

PLEASE NOTE: If you are successfully programmed, you will need to appoint a member of your team to act as a technical contact for the presentation of your work. That is someone who deals with wires, cables, microphones, crewing and everything that happens while you are in the theatre. It is important that this person is fully briefed and contactable by the Dublin Fringe Festival Production Staff from June until September.

Name of technical contact.

Technical contact’s phone number.

It is essential that you let us know if this number changes.

Technical contact’s email address.

It is essential that you let us know if this email changes.

SECTION THREE: DESCRIPTION OF WHAT YOU PROPOSE

This is the most important section in the application. We advise you to be clear and concise, but make sure to give us enough information so that we have a clear sense of what you are proposing.

Describe your idea. Tell us about the show you want to make. (500 words max)

We're especially interested in the subject matter, the form you want to work in, the context the work exists in, the key themes, the style and main artform of the work.

What happens in the work? (500 words max)

What is happening on stage? What does the audience experience throughout the event? What are we seeing, hearing, feeling, smelling, tasting?

Why does this work need to meet an audience now? (200 words max)

Why is this work urgent to a 2024 audience?

Where are you now in the process of making the work and what are your next steps? (300 words max)

Type of event – Please tell us your primary artform.

Type of event – Please tell us any other artforms involved in your project.

Is this a new show or event?

Yes

No

If no, where else has it been on?

Why specifically do you want to present this work as part of Dublin Fringe Festival? (200 words max)

Who are the principle artist/ creators? (800 words max)

Please give a short biography, identify the role of each and upload full biog/CV in supporting documents section.

Who else is on your team and what is their role?

Please list here and upload bios/CVs in supporting documents section. If there is no one else involved, leave this section blank. We don’t just mean performers - if you have Lighting Designers, Production Managers, Movement Directors or other key roles confirmed, it's helpful if you list them here.

Would you like to be considered for specific mentoring opportunities throughout the process?

Each year we offer various workshops, masterclasses and mentorships across directing, producing and dramaturgy

Yes

No

Accessibility

Dublin Fringe is committed to increasing accessibility across the festival programme. We may be able to offer additional accessibility supports for your show. In order for ISL/OC/AD to be incorporated into your show you would need to have a finalised script/video by early July. Please only select those options below if that is possible for you.

Please let us know if you would be like to be considered for any of the following

1. Irish Sign Language (ISL)
2. Open Captioning (OC)
3. Audio Description (AD)
4. Touch Tours
5. Assistive Listening Devices (ADL)
6. Relaxed Performances

SECTION FOUR: PROGRAMMING INFORMATION

If your proposal is selected, this section helps us start to make informed decisions about programming your work into the festival.

Are you applying for a Dublin Fringe Festival venue slot or with your own Venue?

To be part of our 2025 festival you must either apply for a Dublin Fringe Festival venue slot OR with your own venue.

Select one option from the below

Dublin Fringe Festival Venue

Own Venue

If you are applying for a Dublin Fringe Venue, select your preferences below.

Please note: This is not an exhaustive Dublin Fringe venue list, it is a sample of our frequent collaborators. There are multiple performance slots available in each of these venues.

Check all that apply

Project Arts Centre: Cube

Smock Alley Theatre: Boys School

Smock Alley Theatre: Patrick Sutton Studio

Smock Alley Theatre: Main Space

The New Theatre

The Lir Studio 1

The Lir Studio 2

The International Bar

Bewleys Café Theatre

Project Arts Centre: Space Upstairs

Chapel Royal: Dublin Castle

Why this Dublin Fringe Festival venue or type of venue?

Please give us a comprehensive and clear indication of the practical reasons (size, situation, facilities etc.) as well as creative / thematic reasons why you have chosen this venue / these venues for your proposal. This gives us an idea of how to best match your work to one of the venues in your preferences.

Interested in a Dublin Fringe Festival venue but none of these venues work for you? Tell us why?

Is it a once-off gig, a late night show, etc? Please note that productions in off-site venues can avail of a lot more time and space to make their work than those in a shared Fringe venue.

Please let us know if you can’t share a venue with another show and why?

Dublin Fringe venues are often shared, with more than one show in the space per day. Please let us know if this isn't possible for your work and fill us in on why - we may have the solution!

If you are applying with your own venue, please give details of this venue below.

Please note that this includes remote art experiences where the location/ site is managed and hosted by you (e.g. online platforms, in the post, on the radio, etc.) If you have an agreement in place with a specific venue, tell us about it. If not, how will you proceed in making arrangements? If you are looking at various possibilities or types of spaces, please list them - we might be able to help. Please check out our how to apply page for a list of some alternative or offsite venues which have been used in the past or are on our radar.

Why this own venue or type of venue?

Please give us a comprehensive and clear indication of the practical reasons (size, situation, facilities etc.) as well as creative / thematic reasons why you have chosen this venue/ these venues for your proposal. This gives us an idea of how to best match your work to one of the venues in your preferences.

If you are proposing a remote art experience please let us know how you will utilize your chose medium effectively: What platforms/ tools will you use? How will the work be presented to an audience?

If you are proposing an event in an unconventional performance space, do you want to be considered for financial support from our new ‘Make Space for Art’ fund?

Yes

No

Do you need to discuss additional financial supports ?

Some projects need more support in order to be realised – be it that Dublin Fringe covers a key access cost, give greater technical support, cover an upfront cost in advance in of your receiving your box office income etc. In a very small number of cases, Dublin Fringe can provide additional supports within a limited budget (to a maximum of €1200) to remove barriers to creation of ambitious ideas.

If you are selecting yes, please indicate below the costs, with clear highlights in the supporting budget that you submit with your application. If you would like to discuss these supports, please contact our Festival Director Bee Sparks on bee@fringefest.com.

Do you need to discuss additional financial support?

YES

NO

If yes, please indicate specific supports and costs your require.

These costs will need to be reflected in the budget you submit with your application.

In 2025 Dublin Fringe Festival are trialing two new schemes: Pay What You Can Ticketing and an Advance Payment Guarantee Model. These schemes are responding to some of the realities of making art in the current moment and are in response to conversations with our artist community. You can find full details on both in the Application Guide. If you are interested in taking part in either of these schemes, please let us know below.

* **Pay What You Can Ticketing**
* **Advance Payment Guarantee Model**

What is your ideal number of performances/ run length

This is led by you but a standard Dublin Fringe run is 5-7 shows.

How long is the duration of your show? (i.e. 60min)

Do you or your team have any availability issues during the festival or lead up festival dates (6-21 SEPT)?

This is really important information for us, as making changes to our programme schedule after we've put it together is extremely tricky.

Dublin Fringe Festival is for everyone and we want to Accommodate everyone’s needs.

Please contact bee@fringefest.com if you would like to discuss this prior to making an application.

Please tell us if anyone on your team has any access requirements or is facing any barriers to access.

Anything else we should know?

e.g Is there an unusual audience capacity for this work? Do you need to do it at a specific time of day? Do you expect the event to happen more than once a day? Do you want it to be a free event?

SECTION FIVE: PRODUCTION INFORMATION

What are your production requirements?

Please note, this is your chance to request your fair share of the Dublin Fringe production equipment and resources. The more you tell us, the better we can match you to your dream venue and slot. Please include specific technical equipment, stage dimensions, seating configuration, tech time required in the venue, scale of production, warm up space required, dressing room requirements, details of design (set, sound, lighting, video etc.) schedule and any other pertinent details.

Tell us about your ideal production schedule? How long do you require for get in, will you need significant prior access to the venue, warm up space, etc.

Who is on your production team and what is their role?

Dublin Fringe is the presenter of the work, you are the producer, you will need to have production support in place. This may look different depending on the scale of your work, from an operator for a comedian to a full production team for a larger theatre show. Outline here, who you have/will have on board. We provide house managers to supervise the turnaround, but you must have your own production staff to do the turnaround and run your show.

SECTION SIX: MARKETING INFORMATION

All productions require dedicated marketing support by applicants and where scale of venue requires, a dedicated marketing team member.

What makes your show/event stand out from the crowd?

Who are your target audience?

What should audiences expect when they go to your show? (In 3 sentences)

Outline your marketing plan for your show/event? (200 words)

Will you have a dedicated marketing team member?

YES

NO

SECTION SEVEN: SUPPORTING DOCUMENTS

You must supplement the above application form with supporting documents. Applications with no supporting documents are considered to be incomplete.

Be concise and considered with the supporting documents you send, curate these for us to get the best sense of your work from a streamlined collection of materials.

Please name each file: with title of show, title of company/artist name and title of file (i.e. Fleabag, Pheobe Waller-Bridge, Script).

The maximum file size is 1GB per item uploaded and you can upload a recommended maximum of 25 files (including zip folders). If you have files larger than this, we recommend that you save them to a host service and upload a word document with the link to access, likewise for large video files, please consider sending us a link to Vimeo rather than uploading. It will save you time!

If you have any issues please don’t hesitate to reach out to [programming@fringefest.com](mailto:programming@fringefest.com).

If you event is brand new work: It is essential that you send us the following:

1.Biogs/CVs of all artists & team

2.A draft budget showing both income and expenditure. This gives us a sense of the scale of the event you propose. You can access a template budget here.

3.Script or link to a video rehearsal or storyboard or a one-page description of what happens in the show/at the event. It’s okay for these to be in a draft stage. If your work is a new piece of writing it is essential that you submit a draft script.

If your event is brand new work: it is desirable that you send us the following pieces. Please tick all that apply:

1.Outline of design ideas:

2.Video Link to a staged reading or rehearsal – this can be taking place in an online format. We appreciate it when you include time signatures from which to watch.

3. Links to online videos of previous work and/or work in progress. We appreciate it when you include time signatures from which to watch.

4. Images of previous work or work in progress.

If your work is a touring work, it is essential that you send us the following:

1. Links to online video. We appreciate it when you include time signatures from which to watch.
2. Production image/ publicity images / example of previous publicity materials.
3. Technical rider / Lighting plan and technical specifications/ Outline of tech crew you need.
4. Scale drawings of set/ Outline your plan set/ equipment transportation and any access issues.
5. Risk Assessment and Company Safety Statement
6. Any other relevant information

ABOUT YOU

Please note: these answers will not have any bearing on your application to Dublin Fringe Festival. In line with our commitment to Equality and Diversity we have included some questions to help us to understand more about the people who apply for Dublin Fringe Festival.

Where do you live?

Antrim

Armagh

Carlow

Cavan

Clare

Cork

Derry

Donegal

Down

Dublin

Fermanagh

Galway

Kerry

Kildare

Kilkenny

Laois

Leitrim

Limerick

Longford

Louth

Mayo

Meath

Monaghan

Offaly

Roscommon

Sligo

Tipperary

Tyrone

Waterford

Westmeath

Wexford

Wicklow

Outside of Ireland

Do you live outside Ireland - please let us know?

What best describes your gender?

Prefer not to say

Cis Woman

Transgender Woman

Transgender Man

Cis Man

Genderqueer/Non-binary

Prefer to Self Describe

Ethnicity and Heritage

We understand ethnicity as grouping people according to common racial, national, tribal, religious, linguistic, culinary, cultural origin or background.

We understand heritage as referring to your ancestry and the culture of that society, such as traditions and languages.

For some people ethnicity and heritage are the same, for others it's something very distinct. We've included a 'same as ethnicity' option for heritage if that feels right.

What best describes your ethnicity?

African

Arab

Black

Caribbean

East Asian

Eastern European

Hispanic

Indigenous Person

Jewish

LatinX

Middle Eastern

Pacific Islander

Romany

South Asian

South East Asian

Southern European

Traveller

White

I prefer to self-describe my ethnicity

What best describes your heritage?

Same as ethnicity

Afghan

African

African Caribbean

African Diaspora

African(Central)

African (Eastern)

African (Northern)

African (Southern)

African (Western)

Albanian

Algerian

American

Andorran

Angolan

Anguillan

Citizen of Antigua and Barbuda

Argentine

Armenian

Asian

Asian (East)

Asian (Central)

Asian (South)

Asian ( Southeast)

Austrialian

Austrian

Aerbaijani

Bahamian

Bahraini

Bangladeshi

Barbadian

Belarusian

Belgian

Belizean

Beninese

Bermudian

Bhutanese

Bolivian

Citizen of Bosnia and Hertzegovina

Botswanan

Brazilian

British

British Virgin Islander

Bruneian

Bulgarian

Burkinan

Burmese

Burundian

Cambodian

Cameroonian

Canadian

Cape Verdean

Cayman Islander

Central African

Chadian

Chilean

Chinese

Colombian

Comoran

Congolese (Congo)

Congolese (DRC)

Cook Islander

Costa Rician

Croatian

Cuban

Cymraes

Cymro

Cypriot

Czech

Danish

Djiboutian

Dominican

Citizen of the Dominican Republic

Dutch

East Timorese

Ecuadorean

Egyptian

Emerati

English

Equatorial Guinean

Eritrean

Estonian

Faroese

Fijian

Filipino

Finnish

French

Gabonese

Gambian

Georgian

German

Ghanaian

Gibraltarian

Greek

Greenland

Guamanian

Guatemalan

Citizen of Guinea-Bissau

Guinean

Guyanese

Hairian

Honduran

Hong Konger

Hungarian

Icelandic

Indian

Indonesian

Iranian

Iraqi

Irish

Irish Traveller

Israeli

Italian

Ivorian

Jamaican

Japanese

Jewish

Kazakh

Kenyan

Kittian

Citizen of Kiribati

Kosivan

Kuwaiti

Kyrgyz

Lao

Latvian

Lebanese

Liberian

Libyan

Liechtenstein Citizen

Lithuanian

Luxembourge

Macanese

Macaedonian

Malawian

Malaysian

Maldivian

Malian

Maltese

Marshellese

Martiniquais

Mauritanian

Mexican

Microensian

Moldovan

Monegasque

Mongolian

Montenegrin

Monserratian

Moroccan

Mosotho

Mozambican

Namibian

Nauruan

Nepalese

New Zealander

Nicaraguan

Nigerien

Niuean

North Korean

Northern Irish

Norwegian

Omani

Pacific Islander

Pakistani

Palauan

Palestinian

Panamanian

Papua New Guinean

Paraguayan

Peruvian

Pitcairn Islander

Polish

Portuguese

Pyrdeinig

Puerto Rician

Qatari

Romanian

Romany

Russian

Rwandan

Salvadorean

Sammarinese

Samoan

Sao Tomean

Saudi Arabian

Scottish

Senegalese

Serbian

Citizen of Seychelles

Sierra Leonean

Slovak

Slovenian

Soloman Islander

Somali

South African

South Korean

South Sudanese

Spanish

Sri Lankan

St Helenian

St Lucian

Stateless

Sudanese

Surinamese

Swazi

Swedish

Swiss

Syrian

Taiwanese

Tajik

Tanzanian

Thai

Togolese

Tongan

Trinidadian

Tristanian

Tunisian

Turkish

Turkmen

Turks and Caicos Islander

Tuvaluan

Ugandan

Ukrainian

Uruguayan

Uzbek

Vatican Citizen

Citizen of Vanuatu

Venezuelan

Vietnamese

Vincentian

Welsh

Yemeni

Zambian

Zimbabwean

Prefer not to say

Prefer to self-describe your heritage.

What best describes your age category?

18-24

25-34

35-44

45-54

55-64

65+

Please select any of the terms you identify with:

Disabled

d/Deaf or person with impaired hearing

A person with a long term health condition

b/Blind or person with a visual impairment

Non-disabled

Prefer not to say

Not Known

I prefer to self-describe my identity in terms of disability and access requirements.

You are done! Thank you for your application to Dublin Fringe Festival!

We look forward to reading it! We plan to communicate all programming decisions by early May 2024.